

Hilhi Band Chaperone Guidelines

1. Assist as needed in loading and unloading of equipment, instruments, uniforms, etc...
2. Assist band members as needed. French braiding skills are particularly handy for this!
3. As students get ready to board the bus, please ask them if they have everything. Ask about individual items such as instruments, reeds, mouthpieces, shoes, gloves, T-shirts, black socks and uniforms. Buses (and people riding buses) do not like turning around because a student left something essential behind.
4. When checking in at the school, you will be assigned a bus and a location in the bus to sit, by our volunteer coordinator, Eda Johnson or Director, Geoff Fotland. It is necessary to have at least one chaperone in the front, middle and the back of the bus.
5. The chaperone in the front of the bus will be assigned the task of doing a headcount as we leave Hilhi. Then, again, before we leave the performance. If the count doesn't match and you are not aware of the reason (i.e. a student having permission to leave with a parent), please clarify with Mr. Fotland before leaving.
- 6.. Bus Rules must be followed. On trips, students are expected to stay with the same bus for the entire trip (both ways) and are expected to be on their best behavior. This means demonstrating high levels of respect and integrity to other students, parents and staff members. If you have to remind a student repeatedly of this, please let Mr. Fotland and the volunteer coordinator know.
7. While at the performance, it is important to remember how our behavior reflects on the school. Students are encouraged to have a good time, however, they are not allowed to do anything that might hurt themselves, others or any property. In addition, as a sign of respect to the other bands, students are strongly encouraged to watch other bands' performances.
8. It is important that the students clean up after themselves. Kindly remind students to do so, if you see they are forgetting to throw away their trash. We are not here to pick up after them!
9. Sometimes at performance sites, we are given only a small area in which to change clothes and store out gear. Usually, it is our job to keep an eye on this area. You will normally be assigned a fixed time (one or two hours) to be the chaperone in charge of guarding this area. When you check in at Hilhi, first thing in the morning, you should find out your designated time.
10. While at competitions, if you've finished your assigned guarding time, please be available to help with other jobs. In particular, the pit may sometimes need extra help. You need to be available for the whole day, not just your assigned time.
11. Football game chaperones are responsible for watching the band section of the bleachers during half time and 3rd quarter, when the band is on break. Encourage them to put their instruments in their cases. Several instruments have dropped off the bleacher benches and fallen below. The biggest job of the chaperones is to keep non-band members, students and adults alike, from walking through the band section of the bleachers. This requires spreading out up the bleachers at the border between the band and student sections.
12. Before each football game, chaperones need to help put the bench covers over the bleachers in the band section. After the game, when the band is through vacating the bleachers, chaperones should help remove and fold the bench protectors, putting them in the boxes provided.
13. As you return to Hilhi after an event, everyone is tired and many things get left behind on the bus. You should be the last ones off, checking carefully for items left behind. The bus must be left clean or we end up paying extra fees. You'd be surprised what things have been found, left behind: shoes, wallets, instruments, etc.

Thank you for taking your Friday or Saturday and helping support the Band. Without your help, your students wouldn't be able to attend these tremendous memory-building events.

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